

2010
LICENSE YEAR
EXPIRES JUNE 30, 2011

See back for
license fees & tax rates

THIS IS NOT A BILL.
You will receive a bill from the Treasurer due
on or before July 1. A 10% penalty is
imposed if paid after July 1.

**APPLICATION
FAUQUIER COUNTY BUSINESS LICENSE
OFFICE OF
ROSS W. D'URSO
COMMISSIONER OF THE REVENUE**
www.fauquiercounty.gov
Need Assistance? Call (540)347-8788



PART 1: NATURE OF BUSINESS:

CODE :

N.A.I.C.S. :

PART 2: APPLICANT INFORMATION

OFFICE USE ONLY

APPLICANT NAME:

TRADE AS NAME:

ADDRESS:

CITY, ST, ZIP:

DATE RECEIVED: _____

IMPORTANT PLEASE READ
**THIS APPLICATION IS DUE
MARCH 1ST**

FAUQUIER COUNTY BUSINESS LOCATION (911 Address)

TELEPHONE

SSN/FEIN

ACCOUNT NUMBER

VA STATE CONTRACTOR NUMBER

DISTRICT

DATE ESTABLISHED IN
FAUQUIER COUNTY

LEGAL STATUS

☐ Individual ☐ Partnership ☐ Corporation ☐ LLC ☐ Other

If your gross receipts for the
previous year were less than
\$100,000.00 (\$25,000.00 for
Contractors) there is no rated tax.
However, all businesses **must**
obtain a Fauquier County license
and certain businesses require a
flat fee license regardless of
receipts (see back).

All trade/assumed names used
must be registered with the Clerk of
the Circuit Court before this license
is issued.

Proper zoning must be met before
you may legally operate a business.

REGISTERED AGENT

FOR CORPORATIONS AND LLC ONLY

AGENT NAME:

STATE OF
INCORPORATION

ADDRESS:

CITY, ST, ZIP:

CHARTER DATE OF
CORPORATION

TELEPHONE:

PART 3: STATEMENT OF GROSS RECEIPTS (Refer to back for definitions)

Note: Wholesale Merchants & Wholesale Peddlers report gross purchases.

IF NO LONGER IN BUSINESS, ENTER TERMINATION DATE (MM/DD/YYYY):

A. LICENSE RENEWAL

1. Gross receipts for the prior year. If not in business for the full year, go to line 2 \$
2. Enter actual gross receipts, then estimate a full year's activity:

2009 Actual Gross Receipts \$

2010 Full year estimate \$

B. INITIAL LICENSE

(New Businesses and existing Contractors executing new contracts in Fauquier County.)

1. Estimate gross receipts from the start of your business to the end of this calendar year \$

IF RECEIPTS ARE \$100,000 OR GREATER, SEE TABLE "A" ON THE BACK FOR RATES

OATH: I, the undersigned applicant, do swear (or affirm) that the foregoing information is true and correct to the best of my knowledge.
(Contractors Only: I further certify that I am in compliance with the provisions of Chapter 8, Title 65.2 of the Code of Va relating to Worker's
Compensation Insurance.)

Signature of Applicant: _____

Day Time Telephone: (____) _____

Application Date: _____

Email Address: _____

TYPE or PRINT -- Please fill in the shaded areas AND correct any inaccurate information, THEN sign.

IMPORTANT INFORMATION

1. **Who must file:** Any individual, partnership or corporation engaged in any business profession or occupation in Fauquier County. There is no tax on businesses whose gross receipts are less than \$100,000.00 (Contractors - \$25,000). However a license is required and gross receipts must be reported on ALL businesses for 2010. **Billing:** A bill will be prepared and mailed. It will be due by July 1.
2. **When to file:**
 - a. License applications are due on or before March 1 each year.
 - b. New businesses are required to have a license when beginning business.
 - c. All delinquent Business License and Personal Property Tax must be paid before a license can be issued.
3. **Where to file:** Completed forms should be mailed to the Commissioner of the Revenue, P.O. Box 149, Warrenton, VA 20188-0149; or faxed to (540)428-2205; or delivered to 29 Ashby Street, Warrenton, VA 20186. If you have questions regarding this application call (540) 347-8788 or email edna.reese@faulquiercounty.gov.
4. If mailing address is a post office box number or other than your actual business location, please fill in the business address location (911 address.)
5. Check all preprinted information for accuracy and completeness. Correct where necessary. Supplying the Social Security Number/Federal Employer Identification Number (SSN/FEIN) is voluntary.
6. **Definition:** This license is based on a statement of the gross receipts, calculated on a cash or accrual basis, whichever method is employed for Federal and State tax purposes. The term "Gross Receipts" shall include the gross receipts from all sales or services rendered or activities conducted within the county, both to persons within the county and to persons outside the county, provided however, that the term "Gross Receipts" shall not include dues collected by trade, business, professional services, or civic associations. You may exclude any sales, excise or gasoline tax levied by the Federal or State government.
7. **Special note to contractors:** All contractors doing business in Fauquier County are required to have a county license. Prior to issuance a Workers Compensation Commission form VWC 61A must be completed. **Exception:** If situs is in another county or town in the state of Virginia, and you are licensed by your hometown or county, you are not required to have a Fauquier license, unless gross receipts exceed \$25,000.

BUSINESS LICENSE TAX RATES

TABLE A TAX RATES FOR BUSINESSES OF \$100,000 (\$25,000 for Contractors) OR GREATER IN GROSS RECEIPTS	
Builder-Developer, Contractor	\$ 0.085/\$100
Amusement, Coin, Direct Sellers, Precious Metals and Gem Dealers, Money Lenders, Retail, Food, & Conv	\$ 0.10/\$100
Business Service, Hotel and Motels, Mineral Extraction, Personal Service & Repair Service	\$ 0.1870/\$100
Professional, Consultants, Research and Development other than those defined in Section 12.1-2 and other specialized occupations	\$ 0.2975/\$100
Research and Development (contracts issued under Federal Acquisition Regulations (FAR) by 48 C.F.R. 31.205-18)	\$ 0.03/\$100
Public Service Corporations	1/2 of 1% of G.R.
Wholesale Merchant and Wholesale peddlers (rate based on gross purchases)	\$ 0.0425/\$100

TABLE B FLAT FEE LICENSES	
Bondsmen	\$ 150.00
Camivals and Circuses (each performance)	\$ 50.00
Coin Operated Machines:	
Ten or More	\$ 200.00
Under 10	\$ 150.00
Fortune Tellers, Clairvoyants, Practitioners of Palmistry	\$ 500.00
Savings & Loan	\$ 50.00
Industrial Loan Associations	\$ 500.00
Peddlers and Itinerant Merchants	\$ 500.00
Permanent Coliseums, Arenas, Auditoriums	\$ 1,000.00
Out of State Photographers	\$ 30.00
Beer – Wholesale	\$ 75.00
Wine – Wholesale	\$ 50.00
Beer and Wine on Premises of Hotel, etc.	\$ 37.50
Retail Beer and Wine off Premises	\$ 37.50
Retail Beer for Hotel, Etc.	\$ 25.00
Retail Beer Off Premises	\$ 25.00

*NOTE: Beer and Wine Licensee to present State Beer and Wine Certificate prior to the issuance of County License.